

**Hotel Reservation Form – Sofitel Lisbon Liberdade**

**PERSONAL INFORMATION**

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
Country: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**ACCOMPANYING PERSON**

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

**ACCOMMODATION**

Please make the following room reservations:

**Event name:** Law & Society Association 2022 Annual Meeting

The room block for this event is available from 11<sup>th</sup> to 17<sup>th</sup> July 2022

Check in day \_\_\_\_\_, Check out day \_\_\_\_\_, July 2022

Room type	*Non-smoking hotel*	Euro/night	
Single Superior Occupancy		220 EUR	<input type="checkbox"/>
Double Superior Occupancy		240 EUR	<input type="checkbox"/>

Flight arrival time & details

Flight departure time & details

»City taxes not included: 2 € per night/per guest over than 13 years, up to 7 nights per person.

**We strongly recommend that you make your reservation very soon to guarantee space availability. These rates & conditions are limited and only available until 10<sup>th</sup> May 2022 and according to the group room block, after this date it will be always on request and concerning rate of the day and Hotel's availability.**

»The rates includes buffet breakfast in the restaurant and includes VAT at 6%. The hotel's check-in time is 14h00. Room assignment prior to this time is subject to availability. Check-out is requested by 12H00 [noon]. Delegates are responsible for setting their own extras in full direction with the hotel prior to departure.

**Cancellation Policies:**

The client can cancel the reservation until the 10<sup>th</sup> June 2022. After this date the reservation will be fully charged also no-shows or early departures will be charged a penalty fee equivalent of the whole stay to the credit card.

**CREDIT CARD GUARANTEE**

➤All reservations must to be pre paid, a link for secure payment will be send to the email contact.  
After the full paiment the hotel send a confirmation.

**Please return this form by e-mail or fax directly to:**

Attention: Alexandra Costa / Conference Services Manager / Sales Department

E-mail: [alexandra.costa@sofitel.com](mailto:alexandra.costa@sofitel.com) / Phone direct: +351 21 322 83 17 / Fax: +351 21 322 83 30

Notes:

Hotel Confirmation Number

Confirmed by

The personal details which you have supplied us with are subject to a computerized treatment. This information is intended for the hotel in which you stayed. In case of any incident regarding your customer-file, a specific data processing treatment may be carried out. In accordance with the law of January 6<sup>th</sup>, 1978, on data processing, files and rights, you are entitled to access and correct the information stored. For this type of request, please write to the Management of the hotel

